

# *Village of Malcolm*

*137 East 2<sup>nd</sup> Street*

*P.O. Box 228*

*Malcolm, NE 68402*

*Office: 402-796-2250*

*Fax: 402-796-2288*

*Email: [Clerk@Malcolm.ne.gov](mailto:Clerk@Malcolm.ne.gov)*

*Website: [Malcolm.ne.gov](http://Malcolm.ne.gov)*

Welcome to the Village of Malcolm! We are pleased to have you join our community. Here is some information to help you get acquainted with the Village.

We have two **parks**: Harriet Circle Park geared for the smaller children; and Larry Murray Park with a picnic shelter, playground area and a 9-hole Frisbee golf course. **Ball fields** are located at 105<sup>th</sup> and McKelvie Road. Malcolm is also surrounded by two State Recreational Area: including Branched Oak Lake three miles to the North and Pawnee Lake five miles to the South.

**Malcolm Public Schools** is a Class C-2 school district with grades from Pre-Kindergarten to 12<sup>th</sup> grade. To find out more about the School Districts and sports offered for every grade, please visit [www.Malcolmschools.org](http://www.Malcolmschools.org), or contact the school at (402) 796-2151.

The Village does not have a **public library**; however, Lincoln Public Libraries bookmobile visits Malcolm every other Saturday morning, and parks in the St. Paul Lutheran Church's parking lot. There are also Free Little Libraries on the porch of the Village Hall – 137 E. 2<sup>nd</sup> Street and on the path between Education Drive and the parking lot of Westfall Elementary School.

We are host to four **churches**, Northwest Community Church, St. Paul's Lutheran Church, Malcolm Methodist Church, and Zion Lutheran Church.

The Village of Malcolm is operated under the Chairperson-Board Member form of government. The Board of Trustees consists of five elected Board members at large for staggered terms of four years.

***The Village Board meets the first Wednesday of each month at 7:00 p.m. at the Village Hall. All meetings are open to the public.***

Board members are:

Jerad Little – Chairperson

Nick Benes – Vice Chair – Streets

Jack Tarr – Civil Defense

Jason Lemkau – Water Department

Michael Faubion – Sewer Department

Village employees are:

Don Schrader – Utility Superintendent

Wayne Regnier – backup Sewer Operator

Mike Roesler – part-time water/sewer operator

Nadine Link – Village Clerk/Treasurer

David Solheim, Solheim Law Office – Village Attorney

*The Malcolm Planning Commission meets the last Wednesday of each month at 7:00 p.m. at the Village Hall. All meetings are open to the public.*

Commission members are:

Jonathan Mohr – Chairman  
Lecia Teten  
Sandy Streeter  
Adam Benischek  
Jared Ritze  
Evan Gunn  
Trevor Cotton

**Emergency Phone Number**

911	Sheriff/Fire
(402) 796-2490	Malcolm Volunteer Fire and Rescue (non-emergency)
(402) 796-2250	Malcolm Village Hall
(402) 223-4087	Norris Public Power – Electrical

**FIRE PROTECTION:** Burning Permit Requirements: Open burning is permitted within the Malcolm Fire District **with a valid or approved permit**; however open burning is NOT permitted within the Village corporate limits. To obtain a permit contact Fire Chief Jim Densberger at (402)429-4111 or Cory Heidtbrink at (402)430-0606 for EMERGENCY fire and rescue service, 911.

**Fire/Storm Siren:** A three-minute steady siren will sound if severe storms are approaching Malcolm, Take Shelter. The siren also sounds once at 10:15 a.m. on the first Wednesday morning of each month.

**Utilities:** The Village of Malcolm provides water and sewer utility services, call (402) 796-2250 to hook up services. We bill monthly for these services. Your bill is mailed the first day of each month and is due by the 20<sup>th</sup> of the month. A penalty of \$25.00 is added on the 20<sup>th</sup> after 4:00 p.m. if payment is not received. Payments can be made by mailing them to the address at the top of the previous page, by stopping at the Village Hall and paying in person, or you can drop it in the drop box located under the window on the Village Hall’s front porch.

**Disconnection of Service Notice:** A reminder notice, as required by the Malcolm Municipal Codes, will be mailed on the 20<sup>th</sup> of the month after 4:00 p.m., to notify you that your bill is delinquent. If the bill is not paid by the first Wednesday of the following month a letter is sent giving you seven days to make payment and/or arrangements for payment or you will be disconnected. If disconnection does occur, you must pay all accounts in full, plus a \$75.00 reconnect fee.

**Water Rates & Sewer Rates:** Please see the attached Resolution 2022-01, Exhibit A.

**Water & Sewer Lines:** All water and sewer service lines, the lines from the house to the Village’s main, are the property and responsibility of the property owner, subject to inspection by the Village. If you have a water or sewer problem, please report it to the Village Hall, phone number listed under “Emergency Phone Number”.

<b><u>Other Utilities:</u></b>	NextLink - Internet	855-698-5465
	Zito Media	1-800-365-6988
	First Choice Roll-off	402-464-8369 – Scott Stranton
	Paragon Sanitation & Recycling	402-475-8360
	Uribe Refuse Service Waste & Recycle	402-467-1239
	Norris Public Power – Roca	1-800-743-3899
	Windstream Telephone & Internet	402-436-4330
	Post Office	402-796-2255
	(Hours for the Post Office: M-F 7:30 a.m. till 11:30 a.m. 12:30 p.m. till 2:30 p.m. & Saturdays from 8:00 a.m. – 9:45 a.m.)	

**Garbage Pick-Up:** The Village requires all residents to have garbage pick-up. Paragon and Uribe are the garbage haulers for the Village. Phone numbers listed under “Other Utilities”.

**Building Permits:** A building permit is required before any new construction or alterations take place on any property within the Village limits including the one-mile jurisdiction of the Village limits. Applications are to be made at the Village Hall. Completed applications need to be submitted by the last Monday of the Month. Malcolm Planning Commission meets on the last Wednesday of the Month and the Village Board meets on the First Wednesday of the Month, both Boards need to approve the Building Permit. Applications can be found on our website [www.Malcolm.ne.gov](http://www.Malcolm.ne.gov) or at the Village Hall.

**Great Plains One-Call:** It is the law in the State of Nebraska to telephone Great Plains One-Call before you do any type of digging in your yard. This will help prevent any underground service from being hit. 1-800-331-5666.

**Snow Removal:** Malcolm Municipal Code 5-417 Snow Emergency Parking Ban. Whenever the City of Lincoln, Nebraska declares a snow emergency within its city limits, a snow emergency shall also exist in the Village of Malcolm.

During a snow emergency, it shall be unlawful for the owner or operator of any vehicle to permit such vehicle to be parked, stopped, or left standing on the even-numbered side of the street in any street of this municipality for the 24 hours following such snow fall. And it shall be unlawful for the owner or operator of any vehicle to permit such vehicle to be parked, stopped, or left standing on the odd-numbered side of the street in any street of this municipality for the second 24 hours following such snow fall. Any vehicle so parked will be towed at the owner’s expense without notice.

All sidewalks shall be cleaned within five hours after the cessation of a storm, unless the storm, or fall of snow, shall have taken place during the night, in which case the sidewalk shall be cleaned before eight-thirty (8:30) a.m. the following day. (Ref. Neb. Rev. Stat. §17-557)

**Dog Licensing** Any person within the Village limits who owns a dog over 6 months of age is **required** to obtain a license for their pet. Rabies vaccinations are required at 3 months of age per state statutes and municipal codes. Please contact the Village Clerk to obtain an Animal License Application form or visit our website [www.Malcolm.ne.gov](http://www.Malcolm.ne.gov). Properties within the one-mile of the Village limits are exempt.

**Village Hall:** Office hours for the Village Hall are Monday, Wednesday & Thursday 8:00 a.m. till 5:00 p.m., Tuesday 9:30 p.m. till 5:00 p.m. and Friday if needed. Also, for your conveniences these services are available at the Village Hall during regular office hours: free notary service, and black & white copies, faxes, and scanned images at 25¢ per page.

**Other Businesses in the Village or within the One-Mile Radius of the Village:**

If you have a business and were not contacted, we apologize and if you would like to have your business listed in the future Welcome letters, please contact Nadine Link, Village Clerk at (402) 580-3959.

Malcolm General Store: 402-796-2255 - Grocery, ice, movies, beer, alcohol, cards, and much more.

Hair To Do: 402-796-2630 – Women and Men’s cuts, wedding, and Special occasion do’s

Hair & Company 402-432-9979 – Tona Funk

Malcolm Clipper & Car Wash 235 South Lincoln Street – Self Service for cars, trucks, boats, campers

Day Care’s: 402-560-2029 – In Home Day Care – Elisha Petersen  
402-326-5873 - In Home Day Care – Amber McGreer

Saathoff Law Office: 402-796-2086 – Denise L. Kaup, P.C.

Powell Management (402) 904-1930 – Apartment and Storage rentals

Draper Renovation (402) 770-7086 – Kitchen, Basement, Bathroom renovations

JL Service (402) 601-8907 – Here to meet your needs, one call does it all - Handyman

Two Miles North/East of Malcolm on Highway 79 & West Mill Road

Treehouse Day Care - 402-783-2323  
Raymono’s Pizza Plus - 402-783-9600  
Mill Road Auto - 402-783-2886  
Benes Heating and Air Conditioning – 402-783-2046

**Welcome to Malcolm!!**