

November 6, 2024, at 7:00 PM - Board of Trustees Meeting Agenda

Call to order and roll call.

The Trustees of the Village of Malcolm met on Wednesday, Wednesday November 6, 2024, at 7:00 p.m. in an open session at the Village Hall located at 137 East 2nd Street, Malcolm, NE for such business as shall come before said Trustees. Notice of the meeting was posted at the Village Hall, on the Village of Malcolm website on November 3, 2024, and in the October 2024 "Clipper".

Open Meetings Act Requirement

OPEN MEETINGS LAW is posted and located on the wall as you enter the Village Hall.

Reading of minutes, for October 2, 2024, request for approval (as amended).

Action(s):

Jerad Little made a motion to accept the minutes of the October 2024 meeting, Jack Tarr seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

Disbursements, Receipts and Treasurer's reports request for approval (as amended)

Action(s):

Jerad Little made a motion to accept the treasurer's report for the month of October 2024, with disbursements of \$102,077.37 and deposits of \$45,354.07. Nick Benes seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

VISITOR PERIOD

Visitors present: Jon Mohr, Audrey Mohr, Rob Journey, TJ Sykes, Jerrod Smith, Cheryl Sykes, Jana Meyer, Jaydin Little, Wayne Regnier, Logan Petersen, Mike Kucera

Legion Parents/MYSA

Discussion: Legion Parents and MYSA gave an update on the baseball field. It was reported the projects are on or ahead of schedule. Grass, concrete, and light poles have been installed, and lighting will be delivered in the near future. A matching grant of \$50,000 was received. Updating the concession stand and stairs to the crow's nest were discussed. These updates will be added to the whole project and still keep the goal of having that project completed before the first spring game. Light poles by the creek were also discussed.

Audrey Mohr

Discussion: Residence of Harriet Circle attended the board meeting asking for more clarification on the possible new home to be built on 250 W 1st Street. The Village Board took their concerns and suggestions under advisement. No Further discussion since it was not an agenda item. This item has been tabled until further information has been received.

VILLAGE MAINTENANCE REPORT

Discussion: Logan Petersen, Jaydin Little, and Wayne Regnier presented the Village Maintenance Report

Air Conditioner replacement at maintenance shop

Discussion: Renovation of the maintenance shop has begun. The maintenance team will get new bids for a Mini split as the layout of the office has been updated.

Tools

Discussion: The maintenance team discussed the current state of the tools. At this time, they have several tools that are not efficient, do not have tools available, or have batteries for tools that will not hold a charge.

Action(s):

Mike Faubion made a motion to replace and/or get needed tools for the maintenance shop with a \$1200 budget for tools. Jason Lemkau seconded the motion. Motion Carried Nick

- Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

New installation of tee boxes and new park benches in park

Discussion: Old tee boxes were removed and replaced at the disc golf course and new solar lighting was added at each tee box. Two new benches have been added to each park.

Servicing Village Equipment

Discussion: After further discussion, the village maintenance team will continue to do routine maintenance on village equipment.

Electrical bids for village maintenance shop

Discussion: Contact has been made with the building inspector and electrical bids have been received. The village maintenance submitted bids for electrical work to be done at the village maintenance shop.

Action(s):

Mike Faubion made a motion to accept the bid from Wolfe Electric to update the electrical panel at the maintenance shop for up to \$13,000 with change orders submitted and approved if work goes over \$13,000. Nick Benes seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

ATTORNEY'S REPORT

Discussion: A report was submitted and received by the Board.

VILLAGE CLERK REPORT

Discussion: Village Clerks Nadine Link and April Faubion presented the Village Clerk Report.

Fire hydrant replacement

Discussion: A fire hydrant on East Street will need to be replaced. A quote from Codr Plumbing to replace the valve will be obtained.

Action(s):

Jason Lemkau made a motion to purchase a new fire hydrant. Jared Little seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

Digital Timesheets

Discussion: The Board reviewed information on digitally tracking employee time as opposed to manual timecards. The board decided to move forward with digital time tracking of village employees.

Action(s):

Jerad Little made a motion to move the village employees to Clockify for digital timesheet tracking. Nick Benes seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

UNFINISHED BUSINESS

Bids for chip sealing of gravel roads

Discussion: The board discussed a letter from Miller and Associates concerning the chip sealing/asphalting of gravel roads. It addressed an improvement district to move forward with this project concerning public hearings and a board vote. The costs were based on Cather Construction's asphalt estimate and Topkote, Inc's chip coat estimate. The board tabled this item until the December meeting.

Jason Lemkau - Generator

Discussion: Jason Lemkau presented a bid of \$41,711 for a generator similar to what the village currently has. After further discussion, Jason will get another bid based on their discussion. This item will be tabled until the December board meeting.

NEW BUSINESS

Revise Ordinance 2024-05 Compensation

Discussion: After reviewing Ordinance 2024-05 Compensation, the board moved to pass the revised ordinance.

Action(s):

Jerad Little made a motion to suspend the three-reading rule for Ordinance 2024-05 setting compensation for village employees, officials, and members of the board of trustees. Jason Lemkau seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

Jerad Little made a motion to update Ordinance 2024-05 setting compensation for village employees, officials, and members of the board of trustees. Mike Faubion seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

Resolution 2024-07 Year End Certification of Street Superintendent

Discussion: After reviewing the information on Resolution 2024-07 Year End Certification of Street Superintendent, the board approved Reed Miller as the Street Superintendent for 2025.

Action(s):

Jerad Little made a motion to approve Reed Miller of Miller and Associates as Street Superintendent. Nick Benes seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

Crack Sealing 3-year contract, crack sealing motion change

Discussion: After discussion, the board is tabling the 3-year contract for crack sealing and 5-year contract for seal coating asphalt roads until the December 2024 board meeting. The board did not have a quote from Craig Beck for crack sealing roads before the September 2024 meeting. Due to this, the board decided to change the construction company from NL Driveway to Craig Beck due to the price difference.

Action(s):

Nick Benes made a motion to change the construction company from NL Driveway to Craig Beck due to the price difference. Jason Lemkau seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

Revised Ordinance 2024-03 Amusement and Gaming Machines

Discussion: The village attorney is gathering further information to see if the ordinance needs to be revised with the new law changes. This item will be tabled until the December 2024 board meeting when more information will be available.

Office supplies/equipment

Discussion: The village clerk presented the board with office equipment and supplies that are currently not in use but need a letter folding machine and pre stamped envelopes.

Bulk water request

Discussion: The board discussed the sale of bulk water and reviewed letters from Gana and TH Construction. A service fee was discussed and was tabled until the December 2024 board meeting. After further discussion of the continued sale of bulk water, a new process to obtain bulk water will be implemented.

Allo Permits

Discussion: The board reviewed Allo services coming into the village. This item has been tabled until the December 2024 board meeting to give the village attorney time to review the information

Since the January 2025 board meeting will fall on New Year's Day, the board has agreed to move the January 2025 board meeting to January 8th, 2025.

PLANNING COMMISSION

1. No meeting was held due to no building permits submitted.

Tabled Items

1. GIS Mapping
2. NE Rural Water Rate Study
3. Water Meter Grant
4. 250 W 1st Street Building Permit - new house

Date of next meeting(s), future agenda items is December 4, 2024.

With no further business to discuss, Little moved to adjourn at 10:20 p.m. Benes seconded the motion. The Chairperson called for the vote recorded as follows: AYE: Little, Tarr, Lemkau, Benes, Faubion; NYE: None; Motion carried 5-0; Members absent: None

April Faubion, Village Clerk